Affiliated Home Care of Putnam
4 Marina Drive – Suite K1 • Mahopac, NY 10541
(845) 628-2484 • (845) 628-2507 (fax)
timeslips@homecareputnam.com

Patient Name: _____ Week Ending Date: _____
(always on Sunday)

Aide Name: _____ Aide Signature: _____

Check off services completed on each visit. DO NOT perform any task not indicated in the care plan.

Fill In Dates							
	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Time Started							
Time Ended							
1. [ ] Shower [ ] Bench [ ] Total [ ] Assist							
2. [ ] Sponge/Bedbath [ ] Total [ ] Assist							
3. [ ] Grooming Hair [ ] Shampoo as needed							
4. [ ] Dressing [ ] Total [ ] Assist							
5. [ ] Perineal care/diaper change							
6. [ ] Skin Care [ ] Observe skin changes							
7. [ ] Nail Care as needed (file only)							
8. [ ] Shave as needed (electric razor only)							
9. [ ] Mouth Care/Denture Care							
10. [ ] ROM (After RB/PT Instruction)							
11. [ ] Ambulate with assistance							
12. [ ] Ambulate [ ] Walker [ ] Cane [ ] Crutch							
13. [ ] Assist with bed pan/urinal/commode/BR							
14. [ ] HEP (After RN/PT Instruction)							
15. [ ] Medication Reminders							
16. [ ] Oxygen [ ] Continuous [ ] As needed							
17. [ ] Catheter care/cleanse around tube/empty bag							
18. [ ] Make bed and linen change as needed							
19. [ ] Tidy patient surroundings/kitchen/bath							
20. [ ] Meal prep [ ] Breakfast [ ]Lunch [ ]Dinner							
21. [ ] Assist/Feed Patient							
22. [ ] Wash dishes used in meal preparation							
23. [ ] Personal laundry							
24. [ ] Transport to medical appt, only if indicated							
25. [ ] Vacuum/Dust							
26. [ ] Transfer to chair/wheelchair/commode/bed							
27. [ ] Weigh patient (see RN instructions)							
28. [ ] Hoyer Lift [ ] Slide board							
29. [ ] Hospital Bed/Side Rails							
30. [ ] Assist with ostomy bag change							
31. [ ] Turn and Position							
32. [ ] Elevate/Position extremities							
33. [ ] Grocery Shopping/Errands							
34. [ ] Standard Precaution (Applied Daily)							
Total Visit Time							
Patients Signature							
Comments							

TIME SLIPS ARE DUE IN OFFICE BY MONDAY